eCompliance:
Your Shield Against COVID-19

Feel healthier, safer, and stronger with the eCompliance toolbox! These tips will help make it easier to mitigate and stay on top of all COVID-19 related risks.

1. Update your formal hazard assessments

- These documents are usually updated annually or 'as required'. If you haven't already, it's now time to incorporate COVID-19 risks and controls associated with key activities of your team. Updating your hazard assessments will help re-frame the risk of COVID-19 appropriately in context of all the other risks and hazards your workforce faces every day. These facts could also help direct the workforce's energy to the right actions instead of simply fear.

- eCompliance offers ways to automatically score, formalize, and communicate your hazard assessments to any group of your staff or entire company, right on their mobile device or via email.

2. Modify daily forms & front-line supervisor reports

- Make the COVID-19 hazards and controls especially clear and reinforced in daily behavior by updating your regular safety inspections, audits, reports, etc.

- Add inspection of controls like "sanitizer present", "gloves being worn", "surfaces cleaned" for an office environment for example, or positive recognition of employees making obvious efforts to keep safe distances.

- In eCompliance, all updates to forms propagate instantly to all users of the mobile app allowing for quick changes on the fly, as risks emerge and controls need to be reinforced (and reported on).

- If you have not been able to modify the necessary documentation, the eCompliance platform has a number of COVID-19 inspection, incident, and screening forms that you can use! Find out how to add them with ease **here**. You can also reach out to your Customer Success Coach to further customize these templates, or work on building out these best practices within your account.

3. Introduce COVID-19 symptoms to reporting process

- Introduce an incident notification process for those who have symptoms or are self-isolating so there is a single center of truth across the workforce.

4. Report daily & weekly to the executive team

- Even if all of your controls for COVID-19 are effective on the frontlines, how do you know if you can't measure or communicate trends and themes to your executive teams? eCompliance allows you to automate the reporting of adherence to any of the items above so your executive team understands the numbers, identifies which workforce populations may be at greatest risk, and drives the right communications and behaviors.

5. Push updates & procedural changes

- Communication with email can easily get lost and does not always remain top of mind, but ensuring your workforce has easy access to recent communications via a push notification to their phone will help immensely.

- This will help centralize communications, keep a clear and consistent message, and show that COVID-19 is a threat that is being responded to with full force with the HSMS you have built.

6. Share a COVID-19 communication form from your president or CEO

- Distribute a form from your executive team to your staff. eCompliance offers ways you can distribute a message easily to any group of staff.

For more tips, contact your **Customer Success Coach.**